



# Channel Islands

CALIFORNIA STATE UNIVERSITY

## Police Officer

### **PURPOSE:**

ONE FULL TIME POSITION IS AVAILABLE IN THE CSU CHANNEL ISLANDS POLICE DEPARTMENT. IN ADDITION, THIS RECRUITMENT WILL BE USED TO ESTABLISH AN ELIGIBILITY LIST TO FILL FUTURE OPENINGS WITHIN THE POLICE OFFICER CLASSIFICATION.

Under general supervision, the police officer provides service and protection to the university community, students, faculty and staff from accidents, criminal activity and other illegal behaviors, that disrupt or negatively impact the educational environment. The police officer is a sworn peace officer of the state and, as such, performs general and specialized law enforcement duties, conducts investigations, enforces laws and traffic regulations, makes arrests, conducts crime prevention and community policing program activities, and also provides information and assistance to the general public.

### **GENERAL RESPONSIBILITIES:**

The police officer provides general police services to the university community and may also receive special training to perform specialized tasks such as bicycle patrol, crime prevention, firearms instruction, canine handling, emergency medical services, etc. Specific duties include, but are not limited to the following: patrolling campus grounds and buildings; safeguarding university property; conducting investigations and preparing reports on criminal violations, unsafe conditions, accidents, and disturbances of the peace; gathering evidence, preparing reports and making arrests that will result in testifying in court; administering medical aid to injured persons; enforcing traffic and parking regulations and issuing moving and parking citations; working a variety of shifts and schedules so as to maintain a 24 hour operation and public safety contact for the university community; performing crowd control duties during special events such as assemblies, concerts, or performances; responding to alarms and requests for services from the university community, participating in crime prevention, community policing, emergency preparedness and safety programs; assisting other members of the Police Department, such as public safety officers and dispatchers, as well as members of other campus departments. CSU Channel Islands Police Officers form effective and productive relationships and partnerships with all members of the campus community and this student-centered organization.

### **REQUIREMENTS OF POSITION:**

High school diploma or equivalent; successful completion of a California P.O.S.T. Basic Academy (or valid waiver) and current California P.O.S.T. certification prior to the date of appointment; valid California Driver License; working knowledge of current law enforcement methods and procedures; working knowledge of current criminal codes and laws; effective interpersonal skills to resolve a wide variety of sensitive situations; effective oral and written communication skills, including the ability to write clear and comprehensive reports; demonstrated ability to think and act effectively in emergency and sensitive situations. Preference will be given to candidates with prior law enforcement experience or Emergency Medical Technician (EMT) certification. Preference will also be given to candidates with prior work experience with the CSU Channel Islands Police Department. Incumbents in this position will be required to achieve and maintain EMT certification.

The pre-employment testing process will include the following:

- Oral Interviews
- Personal History Investigation
- Medical Examination (including drug testing)
- Psychological Examination

**SALARY RANGE:**

\$4,590 – \$7,093 / month

We also offer access to affordable campus housing <http://www.csuci.edu/siteauthority/uglen-residents/> and an attractive employee benefits package, <http://www.calstate.edu/benefits/compare.benefits.shtml>.

**APPLICATION PROCEDURES:**

To apply, an online application must be completed at [www.csucijobs.com](http://www.csucijobs.com). If you are in need of a reasonable accommodation or any other type of assistance with the application process please contact California State University Channel Islands Human Resources Programs at (805) 437-8490.

---

*California State University Channel Island is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.*